

## INFORMATION REQUIRED FOR REZONE/ SPECIAL USE REQUEST

- Completed application.
- A list of the names and addresses of owners and occupants of properties located within 200 feet of the subject property certified by an abstractor licensed to do business in the State of Arkansas.
- A map of the subject property, delineating:
  1. The dimensions of property;
  2. Approximate location of buildings with appropriate dimensions;
  3. Land uses of adjacent properties
- The application shall be accompanied by the prescribed fee of:

1. Rezoning:	Residential	\$150.00
	Commercial	\$250.00
	O-1	\$250.00
2. Special Use Permit:	Residential	\$150.00
	Commercial	\$250.00
- Applications must be completed and fees paid by the first Friday of the month for the Public Hearing of the following month, which is held on the first Tuesday of each month.
- The City will advertise a notice of Public Hearing in the newspaper fifteen (15) days prior to the hearing
- The Applicant, at his expense, shall give notice of the Public Hearing using the attached notification form to each owner/or occupant of property located within 200 feet of the property that is the subject matter of the application. The notification list shall be the list compiled by a certified abstractor and the notification shall be made no less than seven (7) days and no more than thirty (30) days prior to the hearing date, the applicant may satisfy this notice requirement by either of the following methods:
  1. Notice by certified mail, return receipt requested. This effort shall constitute substantial compliance of this requirement by the applicant. Neither the applicant nor the city shall be responsible for mail that is returned or which otherwise cannot be delivered by the United Postal Service.
  2. Hand delivery of the required notice and the execution of an acknowledgement of receipt thereof by the owner/or occupant of the property.
- In addition to all above notice the applicant must post a pertinent sign (provided by the city) on property involved not less than fifteen (15) days prior to the hearing. The sign must be returned to the city immediately following the hearing.

## REZONING/SPECIAL USE PACKET

Application is made to the Cabot City Council, through the Planning Commission, pursuant to the provisions of Act 186 of 1957, Acts of Arkansas, as amended to rezone the following described area: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title to this property is vested in \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is requested that the boundaries shown that the boundaries shown on the zoning map be amended and that this area be reclassified from the present \_\_\_\_\_ zoning to \_\_\_\_\_ zoning or special use within the present zone.

Present use of property: \_\_\_\_\_

Proposed use of property: \_\_\_\_\_

I, \_\_\_\_\_, acting as owner/agent for this application, certify the above information is correct. I understand that false statements y me may be cause for revocation of the rezoning application.

Signature \_\_\_\_\_

### Planning Commission Action:

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: \_\_\_\_\_

### City Council Action:

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Date: \_\_\_\_\_